FOR OFFICE USE ONLY

LID: _____

Approved Credits: _____

STUDENT: Complete the "STUDENT" portion of this agreement.

_____ 1. Apply to Lakeland Community College as a CTE student. - LINK Once you are accepted in to Lakeland, you will receive an email with **Lakeland ID** (LID) and instructions on how to get to your myLakeland account. *(Keep this for future use!)* Enrolled CCP students do not have to reapply to Lakeland.

_____ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript. This transcript MUST be sent directly by your high school to *transcripts@lakelandcc.edu.*

_____ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school college Tech Prep/CTE instructor by *June 1st*.

_____ 4. Questions? Visit: https://lakelandcc.edu/web/about/career-technical-education or Email: Lucy Ott at *CTE@lakelandcc.edu*

NOTE: It is the student's responsibility to ensure that all required documents are on file at Lakeland. *Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

P R I N T

Last Name:	First Name:
Home High School:	High School Graduation Year:
Lakeland ID # (LID):	Preferred E-mail Address for Credit Notification **(print clearly):**
Student Cell:	
I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted at Lakeland CC. Yes _____ No _____	
Student Signature:	Date:

INSTRUCTOR: Initial next to the course(s) you recommend this student be given credit for. Students must earn at least a 2.75 GPA in the Tech Prep/CTE program to be eligible for credit. **(NOTE: Credits will be verified by official HS transcript.)**

Instructor's Initial	Lakeland Course # w/catalog link	Lakeland Course Title	Credit Hours
	HLTH 1100	Introduction to U.S. Health Care System*	2
	HLTH 1600	Basic Pharmacology*	2

*In addition to earning 2.75 GPA in the program, Lakeland's Health Technologies requires a minimum 2.0 for each course to earn college credit.

Instructor's Signature: _____ Instructor's Printed Name: _____
Date: _____ Instructor's Email: _____

Submit to: Lucy Ott, CTE Coordinator at Lakeland Community College, 7700 Clocktower Drive, Kirtland, OH 44094

TECH PREP/CTE OFFICE VERIFICATION:

Office Use	R	Checklist
	1	Bilateral Agreement Submitted by CTE Instructor (this form)
	2	Completed HS Tech Prep/CTE Program
	3	Official HS Transcript Submitted to Lakeland Community College
	4	Earned 2.75 GPA or higher in College Tech Prep/CTE Program
	5	Applied to Lakeland (during HS graduation year) – LID

Credits Approved: _____ Credit Denied: _____ Reason for Denial: _____
Tech Prep/CTE Official Signature: _____ Date: _____

OTHER PROGRAM INFORMATION:

CTAG/ODE Courses Taught - *LINK*	CTAG	Notes
072035 Principles of Allied Health		
072040 Human Anatomy & Physiology		
072085 Pharmacology		
072100 Clinical Laboratory Techniques		

Industry Recognized Credentials - *LINK*	Points
American Red Cross – First Aid/CPR/AED	
Pharmacy Technician Certification Board – Certified Pharmacy Technician	

Notes:

Health Science CTE Curriculum - ODE LINK
Course Description: all Courses in the Exercise Science Pathway LINK
Lakeland Catalog Heath Care Services

Special Notes:

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment.

-College courses are being reviewed and updated on a regular basis. Visit: https://catalog.lakelandcc.edu/ for the most updated version of the Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Note that accumulation of bilateral credit may impact federal financial aid. Check with your college or university for more information.

LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM

**OFFICIAL SIGNATURES ARE ON FILE IN THE CTE OFFICE AT LAKELAND COMMUNITY COLLEGE.

<u>**Heath Care Academy: Pharmacy Assisting - A-Tech**</u>

_____   Date _____

Instructor – Marybeth Betteys

_____   Date _____

Other Representative (if applicable)

<u>**Lakeland Community College**</u>

_____   Date _____

Lucy Ott, CTE/Tech Prep Coordinator

_____   Date _____

Denise Lash, Program Director Medical Assisting

_____   Date _____

Regina Prosser, Dean for Health Technologies

_____   Date _____

Erin Shufro, Associate Provost of Faculty Engagement and Dean of Faculty

_____

Laura C. Barnard, J.D. Executive Vice President and Provost   Date _____

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1043d, lott1@lakelandcc.edu.

SUGGESTED SEQUENCE

Career Technical Education Program: **Heath Care Academy: Pharmacy Assisting - A-Tech**
Lakeland Community College: **Health Technologies**

Course Subject Title	Credit Hours	Type of Credit – AP, CCP, CTE Bilateral, CTAG
Multi-Skilled Health Tech (9325), AAS		
Certificate in Health Care Services Admin Med Off Asst Cert (3549) Coding Certificate (3261) Dental Assisting Cert (3265) EMT-Paramedic Cert (3254) Electrocardiography Cert (3251) Emergency Med Tech Cert (3501) Health Coach (3300) Health Wellness Cert (3252) Medical Assisting Cert (3550) Nursing Asst Certificate (3310) Phlebotomy Certificate (3601) Polysomnography Cert (3250)		