

# CHECKLIST FOR MILITARY STUDENTS

Lakeland Veterans Center

DATE: \_\_\_\_\_ SEMESTER/YEAR: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ SSN/LID: \_\_\_\_\_

## **VA INFORMATION: Contact the VA ([va.gov](http://va.gov)) 1.888.442.4551**

- Apply for VA Educational Benefits Online application at [va.gov/education](http://va.gov/education).
  - 22-1990 For Veterans** (Need Printed copy with confirmation number for student file).
  - 22-5490 For Dependents** (Need Printed copy with confirmation number for student file).
  - 28-1900 For Vocational Rehabilitation & Employment Program (Chapter 31).**
- CH: 33 | 30 | 1606 | 1607 | 35 | 31      ACTIVE DUTY: TA | ONGS**
- DD-214** \*Need Copy MEMBER#4 for student file\*
- NOBE DD-2384-1** (NOTICE OF BASIC ELIGIBILITY FROM UNIT)/Kicker Contract/ Copy of Orders.
- CH: 33:** (Recent changes at [va.gov/education](http://va.gov/education) or 1.888.442.4551).
  - Irrevocable election:** (Must give up other eligible benefit).
  - Must submit an application to receive** (22-1990 Need Printed copy with confirmation number).
  - RATE OF PURSUIT MUST BE OVER 50% TO RECEIVE ANY MAH (Monthly Housing Allowance).**
    - (CR HR ENROLLED, DIVIDED BY FULL-TIME CR HR).
  - MUST BE IN AT LEAST ONE CLASS THAT MEETS for school zip code (MAH rates at [va.gov/education](http://va.gov/education)).**
  - ALL ONLINE (1/2 average MAH rate).**
  - Book Stipend:** Max \$1000 per academic year. \$41.67 per certified cr/hr up to 24 cr/hr.
  - CERTIFICATE OF ELIGIBILITY:** (Indicates % of benefit) MUST BE ON FILE.
  - VA Overpayment:** Maybe required to reimburse VA for all money received: Tuition/MAH & Book Stipend.
- CERTIFICATE OF ELIGIBILITY (COE):** \*Need copy for student file\*
- CHANGE OF PROGRAM/PLACE OF TRAINING VA FORM:** Online at [va.gov/education](http://va.gov/education).
  - 22-1995 For Veterans** (Need Printed copy with confirmation number for student file).
  - 22-5495 For Dependents** (Need Printed copy with confirmation number for student file).
- DEGREE PROGRAM:** \*CLASSES MUST BE REQUIRED FOR PROGRAM TO RECEIVE BENEFITS\*
  - Degree:**
- OTHER COLLEGE LETTERS:** Public two-year to public four-year
  - GUEST/Primary School Letter**
- REGISTRATION REPORTING FORM** \*MUST SUBMIT EACH SEMESTER for certification\*
  - Form available at:** [lakelandcc.edu/veterans](http://lakelandcc.edu/veterans) or at the Student Service Center.
- MONTHLY ATTENDANCE:** Self-certification for Chapters 30, 1606 and 1607.
  - Phone:** Automated system at **1.877.823.2378** or contact the VA: **1.888.442.4551.**
  - Online:** via the WAVE: [gibill.va.gov/wave/index.do](http://gibill.va.gov/wave/index.do)

**\*Apply for: eBenefits Premium Account & MyHealthVet at [www.gibill.va.gov](http://www.gibill.va.gov)\***

## LAKELAND INFORMATION

- LAKELAND ADMISSIONS APPLICATION** [lakelandcc.edu/apply](http://lakelandcc.edu/apply)
  - Ohio GI PROMISE for IN-STATE TUITION one year of honorable service (need DD 214 and domicile in OHIO)
- OFFICIAL HIGH SCHOOL TRANSCRIPT/GED:** (Mailed directly from high school or State Board of Education to Lakeland Community College, Admissions Office)
- PLACEMENT TEST: \_\_\_ACT: \_\_\_ SAT:\_\_\_** \*\*Online Remedial Classes Not Payable by VA\*\*
- FAFSA:** [studentaid.ed.gov/sa/fafsa](http://studentaid.ed.gov/sa/fafsa) (Free Application for Federal Student Aid) LCC School Code: 006804
  - Financial Aid will contact you by your Lakeland email (FAFSA Filing HELP: 440.525.7070)
- OFFICIAL COLLEGE TRANSCRIPTS:** (Mailed directly from College/University to Lakeland Community College, Admissions Office)
  - **ALL Prior COLLEGE(S):** \_\_\_\_\_
  - **Military Transcript - JST:** <https://jst.doded.mil/official.html>
  - **CCAF:** Log into the Air Force Portal and further to Air Force Virtual Education Center
  - **Contact:** Barb Friedt, Dean of Applied Studies and Interim Director for Articulation & Transfer  
[bfriedt@lakelandcc.edu](mailto:bfriedt@lakelandcc.edu) 440.525.7510
- COUNSELING APPOINTMENT:** New Student Orientation - Required: 440.525.7200
- REGISTER FOR CLASSES** (SEE BROCHURE CHART FOR STATUS OF ENROLLMENT)
  - VA Enrollment Status is determined by Credit Hours & Semester Beginning and End dates.
  - \*The class schedule is online only!\* [lakelandcc.edu/schedule](http://lakelandcc.edu/schedule)
- TUITION PAYMENT PLAN:** \*Student is responsible for the amount assessed for term balance.\*
  - Enroll through [my.lakelandcc.edu](http://my.lakelandcc.edu) to avoid deletion and late certification.

## IMPORTANT INFORMATION & PROGRAMS

- Lakeland's Veterans Supporting Veterans Group** [facebook.com/LakelandVeterans](https://facebook.com/LakelandVeterans)
  - **Veterans Lounge:** Building E, Room E-117
- Lake County Veterans Service Commission (Painesville):** 440.350.2904
- LAKE COUNTY EMPLOYMENT CONNECTION:** Michele Stowe-Caya, 440.350.2490
- Lake County CBOC (Willoughby):** 440.469.2600 | **VET CENTER:** 216.707.7901
  - **1010EZ:** <https://www.1010ez.med.va.gov/sec/vha/1010ez/>
- LAKELAND FREE SERVICES:** See Lakeland Student Veteran Handbook for a full list of Lakeland services.
- LAKELAND VETERANS WEBSITE:** [lakelandcc.edu/veterans](http://lakelandcc.edu/veterans)
- HOLDEN UNIVERSITY CENTER:** [lakelandcc.edu/uc](http://lakelandcc.edu/uc)

STUDENT SIGNATURE

DATE

Please call Debbie Weber, 440.525.7246, [dweber@lakelandcc.edu](mailto:dweber@lakelandcc.edu) • Veterans Services Office E-118