

# Lakeland: The Next Step in Your Tech Prep Journey

**Lakeland**  
COMMUNITY COLLEGE

# Two Ways to Get College Credit for High School Work

# 1. Articulated Credit

- An articulation agreement (also known as a bilateral agreement) is an agreement between a high school and a college or university.
- It grants college credit where material learned in a high school career technical program matches a college course.

# Claiming Credit through an Articulation Agreement

# Steps to Claim Your Credits

## Step 1: Seniors Apply to Lakeland Online

- Your teachers will help you apply online at your school
- If you have any questions about applying, please call Lakeland's Admissions Office at (440)525-7100 or
- Email me at [criley@lakelandcc.edu](mailto:criley@lakelandcc.edu)

## Steps to Transfer Your Credits

# Step 2: Seniors Complete Your Articulation Agreement

- Signed by you, your teacher, and Lakeland's Tech Prep Coordinator, the Articulation Agreement confirms that you have completed your high school program and are entitled to credit.

## Steps to Claim Your Credits

### Step 3: Ask your counselor to send your final transcript to the Lakeland's Tech Prep Office!



Students may not submit transcripts.



Tech Prep does not have access to Naviance or other college application programs.



Transcripts submitted to the Admissions Office are not shared with the Tech Prep office!

## 2. CTAG Credit

Students can obtain college credit where the material learned in a high school program matches a college course.

The only difference between articulated credit and CTAG credit is how the student claims the credit and who controls the process.

# Claiming CTAG Credit

- Your high school and the college you are attending will coordinate to ensure that you are able to claim your CTAG credit through an automated process.
- Lakeland will contact you via email and let you know that you are eligible for CTAG credit.
- You need to let us know that you want to claim the credit by responding to the email.
- Your credit is then placed on your Lakeland transcript giving you a head start on your degree or certificate!

# Thanks For Participating In Tech Prep!

Questions? Contact

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