

How to Order Textbooks:

If you are a CCP student, please refer to the “CCP How to Find Textbooks” document located under “Textbook Ordering.”

If you plan to come into the bookstore to get textbooks, please make sure to bring your schedule & a photo ID. Please check our website for our current hours of operation.

Online Ordering using your Booklist:

- Log into your MyLakeland.
- Click on the student tab.
- Under “myRECORDS,” click on “Booklist.”
- You will be able to see everything that is required & optional for all classes you are currently registered for.
- Click on the link of the textbook to take you to that item on the bookstore’s website.
 - Certain textbooks are available to rent. Please see our [Textbook Rental Agreement](#) for questions regarding rentals.
 - Access codes & e-books will not automatically download. You must wait until your order has been processed.
- Add the item to your cart.
- Go back to your booklist and repeat for each textbook.
- After all the textbooks are in your cart, click “checkout.”
- Fill out all of your information.
 - You can have your textbooks shipped to your home (we cannot ship to a P.O. box) or pick them up in-store (photo ID is required for pick up).
- If you are paying with Financial aid, under “Payment Method,” select “Pay with Student Account / Financial Aid.”
 - You will have to enter your 8-digit Lakeland student ID number, which starts with “00.”
 - Please make sure you filled out your FA Authorization Form, allowing the bookstore to have access to your funds. This can be done in your MyLakeland.
- If someone else is picking up the order, please state their name in the order comments.
- Click “Review Order” after entering in all your information. Then, click “Submit order.”
- You will get an email when your order has been completed & is ready to be picked up or was shipped. Please wait for the email before coming to pick up your order (check your spam folder). A photo ID is required for pick up.

Dropping classes does not automatically cancel your order. To receive a refund, you must contact the bookstore & make returns in accordance with the [Lakeland Bookstore’s Return Policy](#).

All textbooks purchased after refund deadlines are FINAL sales.