Interlibrary Loan Request Form

You must submit this form directly to a Reference Librarian: Approved by: Date:
Or the form may be e-mailed to: reflibrarian@lakelandcc.edu
The Reference Librarian may suggest alternative sources that meet your needs.

Special instructions: ___________________________________________________________

<table>
<thead>
<tr>
<th>Please:</th>
<th>One request per form.</th>
<th>Print clearly.</th>
<th>Do not abbreviate.</th>
</tr>
</thead>
</table>

Name:_________________________________________ LID#:____________________
Phone: (____) ____________ Address:_____________________________________
E-mail address: ____________________________
    (Lakeland e-mail preferred)

Check where you want to pick up this material: Lakeland Main Campus Kirtland _______
    Lakeland Main Kirtland Curbside___________ Holden University Center _________
    Lakeland East Madison ________

Check one: LCC Student _____ Faculty/Staff _____ Other _____

I need this material by (date) *___________________, or please cancel my request.
* There is no guarantee that material will be received by this date.

If submitting more than 2 requests, please number requests in priority order: #_______

Most Interlibrary Loan material is obtainable at no charge. If there is a charge, what is the maximum
you are willing to pay? Only free _____ Up to $10 _____ Up to $20 _____ Up to $ ______

Attach a print out or copy of your citation. If no copy is available, print below:

Periodical Article

Author of Article:___________________________________________________________________________________
Title of Article:_____________________________________________________________________________________
Appears in:________________________________________________________________________________________
Volume:_______ Issue No:________ Date:________________ Pages:___________ OCLC Number : _______________

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Book

Book Title:________________________________________________________________________________________
Author:___________________________________________________________________________________________
Publisher:___________________ Publication Date:___________ Edition:_________ OCLC Number : ______________

I need this edition only_____ I can use any edition _____