

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**
Thursday, May 5, 2022 – 5:30 PM
Holden University Center Room 119
ZOOM Video Conferencing

- I. **CALL TO ORDER** The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Beverly Vitaz at 5:32 p.m.
- II. **OATH OF OFFICE**
Mr. Hackenberg administered the oath of office to Mr. Hebebrand, who was appointed by the Lake County Commissioner's office to the seat vacated by Mr. Callender.
- III. **PLEDGE OF ALLEGIANCE** Mrs. Vitaz led the Pledge of Allegiance.
- IV. **ROLL CALL** At the chair's request, roll was taken and the following Trustees were present:
- | | |
|--------------------------|-------------------------|
| Mr. Stephen Ellis | Ms. Janet Majka |
| Mr. Duane Frager | Mrs. Jerrie Lee Rispoli |
| Mr. Matthew Hebebrand | Mr. Mark Tyler |
| Mrs. Ellen Foley Kessler | Mrs. Beverly Vitaz |

Absent: Dr. Kathleen Malec

Also in attendance were: Dr. Morris W. Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Mike Mayher, executive vice president for administrative services and treasurer; Cathy Bush, chief of staff and senior vice president for institutional development and effectiveness; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, associate vice president for business services & deputy treasurer; Dr. Deb Hardy, associate provost for teaching and learning and dean of faculty; Mario Petitti, associate vice president for student development and dean of students; Amy Sabath, director for government relations and nonprofit center; Pam Clark, office manager; and Pam Brown, senior secretary.

Mrs. Vitaz announced that the agenda has been amended and there will be no executive session included.

- V. **MINUTES**
Mrs. Vitaz called for a motion to approve the minutes of the April 7, 2022 regular meeting. Mrs. Kessler moved to approve and Mrs. Rispoli seconded the motion, which passed as follows
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|--------------------------------|-------------------------------|
| Mr. Stephen Ellis - yes | Ms. Janet Majka - yes |
| Mr. Duane Frager - abstain | Mrs. Jerrie Lee Rispoli - yes |
| Mr. Matthew Hebebrand - yes | Mr. Mark Tyler - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Beverly Vitaz - yes |

- VI. **PARTICIPATION OF THE PUBLIC**
There was no participation of the public.

**VII. PRESIDENT’S REPORTDr. Morris W. Beverage Jr.
Student Report**

Mario Petitti, associate vice president for student development and dean of students, introduced the coaches and student athlete representatives from the men’s basketball team. Mrs. Vitaz presented them with a resolution of recognition as the 2022 National Junior College Athletic Association Region 12 Champions.

Resolution 07-22 - Resolution of Recognition: 2022 Lakeland Men’s Basketball Team National Junior College Athletic Association Region 12 Champions

Dr. Beverage introduced Resolution 07-22 and recommended its adoption. Mrs. Vitaz asked for a motion to adopt Resolution 07-22. Mr. Hebebrand moved and Mrs. Kessler seconded the motion to adopt Resolution 07-22. The motion passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Stephen Ellis - yes | Ms. Janet Majka - yes |
| Mr. Duane Frager - yes | Mrs. Jerrie Lee Rispoli - yes |
| Mr. Matthew Hebebrand - yes | Mr. Mark Tyler - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Beverly Vitaz - yes |

Academic Report

Dr. Jennifer Collis, associate provost for strategic educational programs & retention initiatives, introduced James Dailey, Dr. Matthew Hiner, and Dr. Andrea Musial, faculty advisors, along with the student officers of Lakeland’s Alpha Psi Rho chapter of Phi Theta Kappa (PTK) who earned multiple awards at the 2022 PTK Ohio Regional Awards Convention and the 2022 PTK Catalyst International Convention.

Resolution 08-22 - Resolution of Recognition: Lakeland Community College’s Alpha Psi Rho Chapter of Phi Theta Kappa (PTK) Ohio Regional Award Winners

Dr. Beverage introduced Resolution 08-22 and recommended its adoption. Mrs. Vitaz asked for a motion to adopt Resolution 08-22. Ms. Majka moved and Mrs. Rispoli seconded the motion to adopt Resolution 08-22. The motion passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Stephen Ellis - yes | Ms. Janet Majka - yes |
| Mr. Duane Frager - yes | Mrs. Jerrie Lee Rispoli - yes |
| Mr. Matthew Hebebrand - yes | Mr. Mark Tyler - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Beverly Vitaz - yes |

VIII. PLANNING

Strategic Plan Review

Dr. Beverage advised that the Board previously received a draft of the college’s 2022-2024 strategic plan for review. Dr. Beverage introduced Resolution 13-22 and recommended its adoption. Mrs. Vitaz asked for a motion to adopt Resolution 13-22. Mrs. Kessler moved, and Mr. Tyler seconded the motion to adopt Resolution 13-22.

The motion to adopt Resolution 13-22 passed as follows:

- | | |
|--------------------------------|-------------------------------|
| Mr. Stephen Ellis - yes | Ms. Janet Majka - no |
| Mr. Duane Frager - yes | Mrs. Jerrie Lee Rispoli - yes |
| Mr. Matthew Hebebrand - no | Mr. Mark Tyler - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Beverly Vitaz - yes |

Mr. Hebebrand made a motion to amend Resolution 13-22 by removing the words equity and inclusion/inclusivity from the attached strategic plan. Ms. Majka seconded the motion.

Mr. Tyler made a motion to table the motion to amend the attached strategic plan. Mr. Frager seconded the motion. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - no
Mr. Duane Frager - no	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - no	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

IX. COMMITTEE REPORTS

Academic & Student Success

Mrs. Rispoli advised that the Academic & Student Success Committee met on April 27, 2022 and reviewed four applicants for tenure. The committee recommended the applicants move forward for Board approval.

Finance, Audit, and Physical Plant

Mr. Ellis advised that the Finance, Audit, and Physical Plant Committee met on April 28, 2022 where the FY2023 Budget was discussed in detail, along with an increase in tuition commencing Fall 2022. The committee recommended moving the budget and tuition resolutions and the Report of Purchase, Bids, and Expenditures forward for Board approval.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Vitaz called on Mr. Reynolds who presented the Report of Purchase Orders, Bids, and Expenditures. Mrs. Vitaz asked for a roll call to approve the Report of Purchase Orders, Bids, and Expenditures, which passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

Human Resources

Mrs. Kessler advised that the Human Resources Committee met on May 3, 2022 and committee members considered, pursuant to the Agreement between the Lakeland Faculty Association and Lakeland Community College, whether the Board should grant a hearing for a Step 4 grievance brought forward by the Lakeland Faculty Association. Mrs. Kessler noted that the committee voted to recommend that the full Board not hear the grievance per Article II, Section B. 4. of the Agreement Between the Lakeland Faculty Association and the Lakeland Community College.

The committee recommended moving the personnel report forward for Board approval.

Personnel Report

Mrs. Vitaz called on Mrs. Bush who presented the Personnel Report. Mrs. Vitaz asked for a roll call to approve the Personnel Report, which passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

X. RESOLUTIONS

Resolution 09-22 - A Resolution Approving the College's General Operating Fund FY 2023 Operations Budget

Dr. Beverage introduced Resolution 09-22 and recommended its adoption. Mrs. Vitaz asked for a roll call to adopt Resolution 09-22. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

Resolution 10-22 - A Resolution Approving the College's Funding of its Mandatory Debt Service Fund, its Unrestricted Plant Fund, and its Auxiliary Fund, and Approving the Expenditure Appropriations for its Unrestricted Plant Fund for Fiscal Year 2023

Dr. Beverage introduced Resolution 10-22 and recommended its adoption. Mrs. Vitaz asked for a roll call to adopt Resolution 10-22. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

Resolution 11-22 - A Resolution Approving the Tax Budget for Calendar Year 2023

Dr. Beverage introduced Resolution 11-22 and recommended its adoption. Mrs. Vitaz asked for a roll call to adopt Resolution 11-22. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

Resolution 12-22 - A Resolution Adjusting the Rates of Tuition Commencing Fall Semester, 2022

Dr. Beverage introduced Resolution 12-22 and recommended its adoption. Mrs. Vitaz asked for a roll call to adopt Resolution 12-22. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - no
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - no	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

Resolution 14-22 - A Resolution to Continue Temporary Committee Governance Model

Dr. Beverage introduced Resolution 14-22 and recommended its adoption. Mrs. Vitaz asked for a motion to adopt Resolution 14-22. Ms. Majka moved and Mr. Frager seconded the motion to adopt Resolution 14-22. The motion passed as follows:

Mr. Stephen Ellis - yes	Ms. Janet Majka - yes
Mr. Duane Frager - yes	Mrs. Jerrie Lee Rispoli - yes
Mr. Matthew Hebebrand - yes	Mr. Mark Tyler - yes
Mrs. Ellen Foley Kessler - yes	Mrs. Beverly Vitaz - yes

XI. UNFINISHED BUSINESS

Mr. Ellis recommended recognizing Mr. Callender for his years of service to the Board. Dr. Beverage acknowledged that given the timely manner of his resignation, this could be considered at a meeting in the future.

XII. NEW BUSINESS

Mrs. Vitaz announced that Mrs. Foley Kessler, Mrs. Rispoli, and Mr. Tyler will serve on the nominating committee to recommend a new Vice Chair of the Board of Trustees. Mrs. Foley Kessler will serve as chair of the nominating committee, and they will share their recommendations at a future Board meeting.

Mrs. Vitaz also recommended Board members consider serving on the scholarship committee.

XIII. ADJOURNMENT

Mrs. Vitaz called for a motion to adjourn. Mrs. Kessler moved and Mrs. Rispoli seconded the motion which passed as follows:

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|--------------------------------|-------------------------------|
| Mr. Stephen Ellis - yes | Ms. Janet Majka - yes |
| Mr. Duane Frager - yes | Mrs. Jerrie Lee Rispoli - yes |
| Mr. Matthew Hebebrand - yes | Mr. Mark Tyler - yes |
| Mrs. Ellen Foley Kessler - yes | Mrs. Beverly Vitaz - yes |

The meeting adjourned at 7:12 PM.

APPROVED:

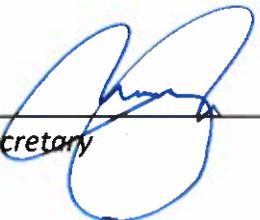
LAKE COUNTY COMMUNITY COLLEGE DISTRICT

September 1, 2022



Board Chair

ATTEST:



Board Secretary