

**LAKE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Thursday, February 1, 2024 – 5:30 PM
Holden University Center Room 119
ZOOM Video Conferencing**

I. CALL TO ORDER The Lake County Community College District Board of Trustees regular meeting was called to order by Chair Jerrie Lee Rispoli at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE Mrs. Rispoli lead the Pledge of Allegiance.

III. ROLL CALL

At the Chair’s request, roll was taken, and the following Trustees were present:

Mr. Jack Cornachio	Ms. Janet Majka
Mr. Stephen Ellis	Mr. Paul Rupert
Mrs. Nancy Fellows	Mrs. Beverly Vitaz
Mr. Matthew Hebebrand	Mrs. Jerrie Lee Rispoli
Mrs. Ellen Foley Kessler	

Also in attendance were: Dr. Morris Beverage Jr., president; Dr. Laura Barnard, executive vice president and provost; Dawn Plante, chief communications officer and vice president for community and college relations; Greg Sanders, vice president for institutional advancement and executive director of The Lakeland Foundation; Tom Reynolds, treasurer, interim vice president and chief financial officer; Mike Fisher, vice president and general counsel; Jim Hackenberg, legal consultant; and Pam Clark, office manager.

IV. MINUTES

Mrs. Rispoli called for a motion to approve the minutes of the December 7, 2023 regular meeting. Mrs. Kessler moved to approve the minutes and Ms. Majka seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Mrs. Rispoli called for a motion to approve the minutes of the January 11, 2024 special meeting. Mr. Hebebrand made a motion to amend the minutes to note the discussion in section III was outside of the purpose for which the special meeting was called. Mrs. Kessler seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Mr. Hebebrand moved to approve the minutes as amended and Ms. Majka seconded the motion, which passed as follows:

Mr. Jack Cornachio - yes

Ms. Janet Majka - yes

Mr. Stephen Ellis - yes

Mr. Paul Rupert - yes

Mrs. Nancy Fellows - yes

Mrs. Beverly Vitaz - yes

Mr. Matthew Hebebrand - yes

Mrs. Jerrie Lee Rispoli - yes

Mrs. Ellen Foley Kessler - yes

V. PARTICIPATION OF THE PUBLIC (30 MINUTE TIME LIMIT)

There was no participation from the public.

VI. PRESIDENT'S REPORT

Dr. Beverage introduced Scott Barlow, director for athletics, who introduced the men's and women's coaching staff and basketball teams. Student athletes introduced themselves along with their position on the team and area of study.

Dr. Barnard introduced Shannon Ogden Boyd, assistant director for financial aid, who announced there were eight recipients of the Board of Trustees Scholarship program for 2023-2024, which recognizes outstanding Lake County students. Nora Sherman, a second-year student, introduced herself along with her major of study and thanked the Board for the opportunities the scholarship has provided her.

Dr. Barnard introduced Dr. James DeMonte, professor, composition/literature; Dr. Traci Sullivan, professor, department chair, behavioral sciences; and Dr. Paul Zachlin, professor, department chair, mathematics who presented their long-term professional leave reports to the Board.

VII. PLANNING

Tom Reynolds introduced Michael R Jackisch, senior vice president of Marsh who presented the college risk management & insurance program overview.

VIII. COMMITTEE REPORTS

Academic & Student Success

Ms. Majka stated the committee has not met but plans to schedule a meeting in March.

Finance, Audit, & Physical Plant

Mr. Ellis reported the committee met on January 25, 2024. He noted that Mike Mayher presented the report on the engineering building and the minutes were approved.

Report of Purchase Orders, Bids, and Expenditures

Mrs. Rispoli called on Mr. Reynolds who presented the Report of Purchase Orders, Bids, and Expenditures and noted there were no items for Board approval.

Human Resources

Mrs. Kessler reported the committee met January 26, 2024 and recommends passage of Resolution 08-24.

Personnel Report

Mrs. Rispoli called on Mr. Fisher who noted personnel report was approved at the January 11 special meeting.

DEI Review

Mr. Hebebrand reported the DEI committee has not met yet but anticipates a meeting in March.

Presidential Search Update

Mrs. Kessler provided an update on the presidential search and emphasized they have been busy with due diligence reviewing over 60 resumes. She noted the committee met on January 31, 2024 to determine 8-10 semi-finalists whom they will interview on February 15 and 16 via video conferencing.

IX. RESOLUTIONS

Resolution 03-24 - A Resolution Authorizing Requests of the Advancement of Property Taxes From Lake County, Ohio

Dr. Beverage noted that Resolution 03-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Ellis moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 04-24 A Resolution Authorizing to Award Construction Contracts by Prime Contractor for the Engineering Building Project

Dr. Beverage noted that Resolution 04-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Ellis moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 05-24 A Resolution Authorizing to Enter into a Guaranteed Maximum Price Amendment for the Engineering Building Project with Marous Brothers Construction, Willoughby, Ohio, as Construction Manager

Dr. Beverage noted that Resolution 05-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Ellis moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Resolution 06-24 A Resolution Authorizing Finalizing Professional Design & Engineering Services Award to Hasenstab Architects Inc, Akron, Ohio

Dr. Beverage noted that Resolution 06-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Ellis moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes
Mr. Stephen Ellis - yes
Mrs. Nancy Fellows - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes
Mr. Paul Rupert - yes
Mrs. Beverly Vitaz - yes
Mrs. Jerrie Lee Rispoli - yes

Resolution 07-24 A Resolution Authorizing Finalizing Owner's Representative Services Award to CT Consultants Inc., Mentor, Ohio

Dr. Beverage noted that Resolution 07-24 was recommended for approval by the Finance Committee and is considered a motion to adopt. Mr. Ellis moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes
Mr. Stephen Ellis - yes
Mrs. Nancy Fellows - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes
Mr. Paul Rupert - yes
Mrs. Beverly Vitaz - yes
Mrs. Jerrie Lee Rispoli - yes

Resolution 08-24 A Resolution Authorizing the Hiring, Termination, Promotion or Transfer of Lakeland Staff, Faculty and Other Employees

Dr. Beverage noted that Resolution 08-24 was recommended for approval by the HR Committee and is considered a motion to adopt. Mrs. Kessler moved to adopt; the motion passed as follows:

Mr. Jack Cornachio - yes
Mr. Stephen Ellis - yes
Mrs. Nancy Fellows - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes
Mr. Paul Rupert - yes
Mrs. Beverly Vitaz - yes
Mrs. Jerrie Lee Rispoli - yes

X. UNFINISHED BUSINESS

Chair Rispoli called for discussion of Resolution 27-23. Mr. Rupert made a motion to rescind Resolution 27-23 effective immediately, Mr. Cornachio seconded the motion. Mr. Hebebrand moved to table the motion; Mrs. Fellows seconded the motion which passed as follows:

Mr. Jack Cornachio - no
Mr. Stephen Ellis - abstained
Mrs. Nancy Fellows - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes
Mr. Paul Rupert - no
Mrs. Beverly Vitaz - yes
Mrs. Jerrie Lee Rispoli - no

Mr. Hebebrand moved to take Resolution 02-24 off the table. Mrs. Kessler seconded the motion. The motion passed as follows:

Mr. Jack Cornachio - yes
Mr. Stephen Ellis - yes
Mrs. Nancy Fellows - yes
Mr. Matthew Hebebrand - yes
Mrs. Ellen Foley Kessler - yes

Ms. Janet Majka - yes
Mr. Paul Rupert - yes
Mrs. Beverly Vitaz - yes
Mrs. Jerrie Lee Rispoli - yes

Mr. Hebebrand moved to adopt Resolution 02-24 A Resolution Amending the Board Policy Manual of Lakeland Community College - Policy 3354:2-20-07 - Seniority, Lay-off, and Reinstatement of Staff Employees. Mrs. Kessler seconded the motion which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

XI. NEW BUSINESS

Mrs. Rispoli called for a motion to approve the addition of Monday, April 8, 2024 to the academic calendar for college closure for the solar eclipse. Mrs. Kessler moved, and Mr. Ellis seconded the motion which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

Mrs. Fellows requested that names be rotated alphabetically to allow a new person to start the voting at each meeting.

Mrs. Rispoli announced future Board meetings will be held in the CLI Room A-2100 on the college's main campus.

XII. ADJOURNMENT

Mrs. Rispoli called for a motion to adjourn. Ms. Majka moved, and Mr. Cornachio seconded the motion which passed as follows:

Mr. Jack Cornachio - yes	Ms. Janet Majka - yes
Mr. Stephen Ellis - yes	Mr. Paul Rupert - yes
Mrs. Nancy Fellows - yes	Mrs. Beverly Vitaz - yes
Mr. Matthew Hebebrand - yes	Mrs. Jerrie Lee Rispoli - yes
Mrs. Ellen Foley Kessler - yes	

The meeting adjourned at 7:56 p.m.

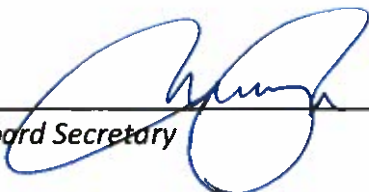
APPROVED:

LAKE COUNTY COMMUNITY COLLEGE DISTRICT

March 7, 2024


Board Chair

ATTEST:


Board Secretary